

**INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA BY
ATENDE INDUSTRIES SP. Z O.O.**

1. The Controller of your personal data is Atende Industries sp. z o.o., with its registered office in Warsaw (04-163), at ul. Ostrobramska 86.
2. Contact with the Controller is possible via email at info@atende.industries, via telephone +48 22 74 98 160, or in writing sent to the Controller's registered office address.
3. The Controller has appointed a Data Protection Officer, who can be contacted via email at iod@atende.industries.
4. Your personal data will be processed for the purpose of conducting correspondence, to the extent as it is necessary to fulfil the purposes resulting from it - the legal basis for the processing is the Controller's legitimate interest (Article 6(1)(f) of the GDPR), consisting of conducting correspondence addressed to the Controller in connection with Controller's business activity.
5. Your personal data will be processed for a period of time enabling the Controller's interest to be fulfilled or until you raise an effective objection to the processing. The retention period may each time be extended by the period of the statute of limitations for claims if the processing of your / your personal data is necessary for the Controller to establish or assert possible claims or defend against such claims.
6. Your personal data may be shared with entities providing services to the Controller, as well as to providers of IT systems and services.
7. You have the right to access your data and the right to obtain a copy of your data, demand its rectification, erasure, restriction of processing and the right to data portability. Where your personal data is processed on the basis of the Controller's legitimate interest, you have the right to object to the processing on the grounds of your particular situation.
8. In order to exercise your rights, please contact the Controller using the contact details indicated above.
9. If you believe that the Controller is processing your personal data in violation of law, you have the right to lodge a complaint with the supervisory authority dealing with personal data protection - in particular in the EU Member State of your habitual residence, place of work, or place of alleged commission.
10. In Poland, such supervisory authority is the President of the Personal Data Protection Office.
11. The provision of data by you is voluntary.